

## **Minutes of the Regular Town Council Meeting Monday, Dec 10, 2018**

### **1. Call Meeting to Order**

*The meeting was called to order at 7:00 PM in the upstairs meeting room of the Slaughter Beach Memorial Volunteer Fire Company by Mayor Harry Ward. Council members present were Ken Lewis, Kathleen Lock and Bob Wood. Community members in attendance are shown on the attached sign-in sheet.*

*Rebecca Craft arrived at the meeting at 7:15 pm and began taking minutes at that time. Up until that time, Councilperson Wood took meeting minutes.*

### **2. Welcoming & Announcements**

*Mayor Ward acknowledged and thanked everyone for their support.*

### **3. Approval of the Dec 10, 2018 meeting agenda**

***Motion:** A motion was made by Kathleen Lock to approve the Dec 10, 2018, meeting agenda. The motion was seconded by Ken Lewis. **The motion carried unanimously, 4-0.***

### **4. Approval of the Nov 12, 2018 Town meeting minutes**

***Motion:** A motion was made by Kathleen Lock to approve the Nov 2018 meeting minutes. The motion was seconded by Ken Lewis. **The motion carried 4-0.***

### **5. Reading of Correspondence**

*The Town received a Letter from Merestone Consultants requesting a Lot line adjustment on Nicole Melvin's lots on Sandpiper Drive. We will place the request on the Jan 2019*

#### **Reports:**

*Treasurer - Kathy Lock presented the Dec 2018 Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Kathy referred everyone to the handout copies that were provided prior to the meeting. We seemed to be right on the projected budget for now and all else looks great. Ken Lewis made a motion to approve the Dec 2018 Treasurer's Report subject to audit. Bob Wood seconded the motion. **The motion carried unanimously, 4-0.***

**Building Enforcement Officer/ Floodplain Administrator.**

*N/A*

**Tax Collector Report -** *Angela Tibbett sent a report for Dec. There is only about \$2,500.00 left to collect.*

**Town Street Committee report -** *New MPH Sign has been delivered and will be installed shortly.*

**Mayoral & Council updates**

**SCAT -** *There was discussion about an Accommodation Tax, a clean water tax. The 2020 census training in early 2019 as well as topics for discussion at the Legislative breakfast. Encourage councils to reach out to new elected council people*

**RASCL –** *Council members attended the RASCL Summit in November. Discussions centered on project information in Laurel and Wilmington. Diverse attendance at the meeting. All considered it a valuable networking opportunity.*

**6. Old Business**

**Sand on the Beach -** *We have been in contact with the USACE and the State and Agency portion of the report for the channel maintenance dredging was wrapped up this month. Report should now go to Washington for final approval. Due to Charlie Myers retirement, we now have a new projects site person. We have made initial contact and will talk again around the 1<sup>st</sup> of the year. The Mayor indicated that he spoke with Secretary Garvin (DNREC) after the boardwalk ribbon cutting about the issue. We will continue to develop these relationships. We should also make connections with the Office of the Governor as well.*

**Grant Updates**

**Wastewater – USDA 1 & 2:** *The submission will be completed this month. There were archeological concerns which held up the submission last month that have now been resolved. Any issues will be resolved during the design phase of the project.*

**Water Study** - *Contract revisions will be submitted. No study is required now that the Water Company has been sold. The study is now obsolete with the sale.*

**Boardwalk** – *The contract has been signed and initial job conference is schedule. Ken Lewis will act as the liaison between the contractor and the Town.*

**UD Landscape Study** – *No action since the last update.*

**SOFA (DEMA)** - *DEMA and UD have signed the contract, although it is not yet funded. Waiting on the new fiscal year to fund.*

## **7. New Business**

**a. Minimum Tax Billing** – *The Treasurer advised that there are some situations where the amount of the tax is less than the actual amount of tax due. As a result, some taxpayers don't pay for long periods of time (although these same taxpayers ultimately pay their full tax liabilities). A question was raised as to where the town should have a minimum billing (\$25 was suggested) to cover administrative costs of administering tax bills. The Mayor will connect with Town Counsel and update the Council at the next meeting about the viability of this issue.*

**b. FEMA CRS (Community Rating System)** - *Discussion revolved around whether the Town should proceed with getting approved under FEMA's CRS. After reviewing the requirements, it appears that the Town would likely easily be approved. The CRS designation would allow Flood Insurance policy owners to qualify for lower rates. The Mayor discussed with our Flood Plain Administrator and it was determined that seeking this determination could result in additional administrative requirements which may make it less attractive from a bureaucratic standpoint. There are pros and cons to considering. The Treasurer will have an additional conversation with the Flood Plain Administrator before a decision is made to proceed.*

**c. Town Ordinances** – *The Mayor, Secretary and Treasurer will all continue to review, identify areas needed updates and forward recommendations to Town Counsel. A Public Meeting will be held prior to any changes. The goal*

of the process is to ensure that all ordinances are populated on the Town website.

## **8. Open Discussion**

**a. 2<sup>ND</sup> Annual Running of the Greenhead 5k** – A listing of volunteer committees will be created; SB Memorial Fire Company will be the sole beneficiary this year. The subject will be added to council agendas for future updates.

**b. Fire Company** – A community member mentioned that all kids who attended the Santa Visit received new bikes, in addition to the treats regularly given. Bikes were delivered to homes by members of the fire company. The Mayor noted that members of the community are encouraged to volunteer and help at fire company events.

**9. Adjournment** - A motion to adjourn the meeting was made by Kathy Lock and was seconded by Rebecca Craft to adjourn the meeting at 8:34pm. **The motion passed unanimously.**

*The next meeting of the Town Council will be held on January 14, 2019.*