



## Minutes of the Regular Town Council Meeting

September 10, 2018

### 1. Call to Order

The meeting was called to order at 7:01 pm in the upstairs meeting room of the Slaughter Beach Memorial Volunteer Fire Company by Mayo Harry Ward. Council members, Ken Lewis, Kathy Lock, Bob Wood and Rebecca Craft were present. Community Members in attendance are shown on the attached sign-in sheet.

### 2. Welcome and announcements

Mayor Ward welcomed members of the community to the meeting.

### 3. Approval of August 13, 2018 meeting minutes

A motion was made by Ken Lewis to approve the September 10, 2018 meeting minutes. The motion was seconded by Kathy Lock. **The motion carried unanimously, 5-0.**

### 4. Approval of September 10, 2018 meeting agenda

A motion was made by Ken Lewis to approve the September 10, 2018 meeting agenda. The motion was seconded by Kathy Lock. **The motion carried unanimously, 5-0.**

### 5. Reading of Correspondence

There was no correspondence read into the record.

### 6. Reports

#### a. Treasurer Report and vote

The July and August financial reports were submitted by Treasurer Kathy Lock. A motion was made by Rebecca Craft to accept the July Treasurer Report, subject to audit. The motion was seconded by Kathy Lock. **The motion carried unanimously, 5-0.**

A motion was made by Ken Lewis to accept the August Treasurer Report, subject to audit. The motion was seconded by Rebecca Craft. **The motion carried unanimously, 5-0.**

The annual audit is being completed and the final report will be presented at the October meeting.

b. Building Enforcement Officer/Floodplain Administrator

Vice Mayor Ken Lewis presented the Building Enforcement Officer report. Bob reported that he worked 12.75 hours and issued no building permits since the last meeting.

Mayor War read into the record an email from Bob Clendaniel dated September 5, 2018 related to 105 Horseshoe Crab Drive.

Two community members have raised concerns about activity on personal property including a porta-potty, external buildings and camping on the property. Bob has corresponded with the owner of the property and will keep Council members updated as needed.

c. Tax Collector

A check for \$25,000 in taxes collected was provided to the Town Treasurer. \$71,172.87 in taxes was billed with \$43,131.96 remaining outstanding.

d. Town Street Committee Update

No Streets committee report was presented.

Mayor Ward presented a general update regarding the current hurricane season encouraging residents to be careful. He indicated that signage was anticipated soon from DelDOT to advise travelers about water on the road.

A resident raised a concern about school buses not coming onto the beach when 36 is flooded. Kathy Lock recommended that the resident contact the Milford School District Transportation Office and report that the Mills Company busses are not coming on the beach. Mayor Ward indicated he would also follow-up with the school district concerning this matter.

e. Mayor and Council Updates

i. SCAT

Councilperson Bob Wood reported that there are two meetings a month. Both he and Kathy Lock are attending meetings as they are able. Topics of discussion have included meetings about municipal revenues, Off-shore drilling, the upcoming election and beach replenishment.

ii. DEMA Meeting

The SOFA grant has been resubmitted by DEMA for renegotiations related to the contractor's bid and methodology processes.

iii. Miscellaneous

No discussion on any miscellaneous topics.

7. Old Business

a. Sand on the Beach

Councilperson Wood updated the council indicating that the feasibility study is currently in a final review process. The next step includes sending to Congress for a funding request.

Mayor Ward will be contacting Mike Powell from DNREC to see if a visit to the beach is possible to see the current status of sand loss from the storms over the last week. It is hoped that some proactive work can be done to protect the southern end of the beach. If, after the visit, it appears that funding from the Town will be needed to do any work, a special Town Council meeting may be called.

b. Update on Grants

i. Wastewater Management Feasibility Study, USDA 1 & 2

Comments have been received from USDA in June and are being incorporated into the studies. The USDA extended the deadline until the end of the year.

ii. DNRC Resiliency Grant Update

This grant is complete pending the installation of DeIDOT signage.

iii. Update on Boardwalk Project

A ribbon cutting is scheduled for October 18, 2018 that will include state and local dignitaries. Invitations will be sent out. Residents of Slaughter Beach will be invited by the Council to attend the event, as well as the meal which will be provided afterwards. Councilwoman Lock is getting quotes from local caterers to present the meal. Kathy Lock made a motion to cap the cost of the meal to \$4200 (\$21 per person for 200 people) to cover the cost of the meal after the groundbreaking ceremony.

c. Comprehensive Land Use Plan

The maps have been corrected and re-submitted to the State Planning Office. They will review the final documents. Once approved, the Town will be required to pass a resolution adopting the final Comprehensive Land Use Plan at the October 8, 2018. The Plan will have to be reviewed on a bi-annual basis.

d. FEMA/DEMA Grant Proposal Update

Previously discussed above.

e. UD Landscape Architects Study

A meeting is scheduled for September 17<sup>th</sup> with representatives of UD to discuss this study.

f. Town contract – Comcast

Contract negotiations have not been completed.

g. Pavillion Parking Lot

The parking lot re-paving project has been completed. A question was raised as to why there were no parking lines on the southern border to the lot and Mayor Ward indicated that the lot is too narrow for formal lining. No draining issues have been noticed since the lot was paved.

8. New Business

a. Maintenance of Private Residences Not being Kept Up

One private resident is still not maintaining their property. The county has mowed that lawn and will be handling any legal issues that arise related to this property. All other residents responded positively to the emails requesting upkeep.

9. Open Forum Discussion

Mayor Ward indicated that in light of the potential storm, the Council will update residents as we receive word on its potential path.

10. Upcoming Events

a. Coastal Clean-up Day – September 15, 2018

- i. Residents wan pick up collection supplies at the Pavillion at 9:30 am with community groups picking up supplies at 9:00 am

b. Coast Day – October 7, 2018, Mayor Ward indicated he would send an email to residents about Coast Day activities

c. Next Town Council meeting – Monday, October 8, 2018.

11. Adjournment

Rebecca Craft made a motion to adjourn the meeting at 8:15 pm. The motion was seconded by Ken Lewis. **The motion passed unanimously, 5-0.**