

## **Town of Slaughter Beach** **Public Notice**

The regular town meeting of the Slaughter Beach Town Council will be held on Monday, July 14, 2014 at 7:00 p.m. in the meeting room of the Slaughter Beach Memorial Volunteer Fire Company. All Slaughter Beach residents are invited to attend; the public is also welcome. (Please be advised that this agenda is subject to amendments including additional or deleted items, including Executive Sessions but only additional items of an emergency nature (29 Del. C @ 10004 (e)(1) or with notice at least 6 hours in advance of the meeting and only for items that may not be reasonably deferred to a later meeting). Agenda items may be considered out of sequence.

### **ORDER OF BUSINESS**

- 1) **Call meeting to order**
- 2) **Moment of Silence**
- 3) **Approval of July 14, 2014 meeting agenda**
- 4) **Approval of June 9, 2014 meeting minutes**
- 5) **Announcement of Election results & Appointments of Building Inspector/Floodplain Manager, Town Clerk, auditor & CPA**
- 6) **Welcoming & Announcements**
- 7) **Introduction of Council & Officers**
- 8) **Reading of Correspondence**
- 9) **Thanks and recognition to previous Mayor Dan McCarthy and Secretary Diane Kelly for the service to the Town.**
- 10) **Reports:**
  - a) Treasurer
    1. Update from Finance group
    2. Town budget- prepared by finance committee- discussion and review by council.
    3. Possible vote to adopt next month
  - b) Building Inspector/ Floodplain Manager
  - c) Tax Collector
  - d) SCAT- report of July 11- Steering committee meeting
  - e) Code Enforcer
  - f) Town St Committee- report. Info on collaring of town streets; 1st quarterly payment to Delaware Bay Launch service, has it been made; discussion on what is needed now
  - g) Alliance of Bay Communities- report of June 15th meeting
  - h) Mayoral & Council updates- quick overview of some FOIA requirements

## **11) Old Business**

- a)** Prime Hook National Wildlife Refuge – update on progress of breach repair project. Not likely to occur till fall of 2015;
- b)** The Bayshore Initiative (BSI)- report of recent conversation with Karen Bennett]
- c)** National Flood Insurance Program (NFIP) & FEMA- status of CAV report process. Report of conference call on July 2;
- d)** Sussex County Shared Grant – 2014 Grant for safety, which will be used for State Police radar patrols. Paperwork filled late. State Police patrols started 4th of July weekend
- e)** Slaughter Beach Zoning Ordinance (SBZO) – schedule final workshop meeting with town attorney & council. Next lawyer will prepare final draft & then public hearing will be held to present work to residents.
- f)** Comprehensive Land Use Plan (CLUP) – status & report of where process is now & what needs done & time table;
- g)** Floodplain Ordinance (FPO) - thru workshops held by DNREC with the Town & Sussex County (SC) we will use a model ordinance provided by DNREC as a starting point to update our FPO as required by law. These workshops will be happening soon, dates to be determined;
- h)** Town Park - bulk of Town park work is completed. Council discussion regarding having 30 Year lease papers between Memorial Fire Co. & Town reviewed by Town Attorney as it wasn't done previously, and approved by both The Town Council (Per Town Charter) and the Memorial Fire Co. Proposed lease is for 30 yrs. at a \$1 a yr. Vote to have Town attorney review papers. Proposed discussion and vote during August meeting.
- i)** Discussion of acquiring new benches, with possible vote to order them at certain dollar amount. Proposed that Dean Hazzard, Town maintenance man & Street Czar Jimmy Dalton handling it; offer Residents the option to sponsor a bench;
- j)** Board of Elections (BOE) – report of election. Thanks to our BOE members - Patti Erisman, Donna Johnson & Mary Lyde Espostio!
- k)** Fire Company – Confirm town yearly donation. Discussion on inviting President Bill Warner & whomever else he'd like to bring to next meeting for brief presentation & discussion. Discuss issue of recycling containers at fire-hall parking lot & former Mayor Dan McCarthy's request to address Memorial Fire Co's desire to remove them.
- l)** Delaware Archives - Report from Town Clerk of requirements for submitting town records; and action plan to move forward in accomplishing task. Vote under new business to appoint Town Clerk

as Records Officer & Authorized Agent (RO/AA) as required for by Delaware Public records Law, Title 29; 521.

- m) Municipal Street Aid - funds left in account; discussion about FY2015 Road Plans;
- n) Grants #1- Wastewater Management Feasibility Study- status of Grant. Report & discussion by grant manager. Review important dates again. Are papers signed & delivered. Vote to sign contracts & move forward if necessary, &/or have town attorney review. Review important dates.
- o) Grant #2- Sea Level Rise to raise 2 homes in Town, Tucker (313 Bay Ave) & Hendricks (496 Bay Ave); with other Slaughter Beach homes on list being alternates. Discussion & report by grant manager including on status of papers signed & delivered. Vote to move forward & sign grant if necessary, &/ or have town attorney review. Review important dates.
- p) Grants >> DNREC was awarded 2 grants totaling \$6.5 million; the funding will support Delaware's efforts to protect lands, infrastructure, & communities along the Bayshore from future coastal storms & sea level rise. The federal grants will leverage state, local, & partner funds. Press release on Town web site with further information.
- q) Town Office - status of filing files. Secretary and Town Clerk need to hire it cleaned again, a budgeted item;

## **12) New Business:**

- a) Job descriptions - the need to develop & adopt job descriptions for Building Inspector/Flood Plain Manager, & Town Clerk to ensure accountability & continuity going forward. Discussion regarding this & how to proceed. Finalized plan next month's meeting;
- b) BOA - discussion of appointing members. Present members (Jimmy Dalton, Gerry Maher, & Louise Sipple) will be contacted to see if they want to be reappointed. Next month potential members will be reappointed or appointed.
- c) Town Street committee- discussion & possible vote to reappoint present members - Jimmy Dalton, John Lyons, Mike Erisman, & councilman Jackson Gingrich.
- d) Town Clerk- reappoint as FOIA officer for the Town; & Records Officer & Authorized Agent (RO/AA) for Delaware Archives purposes. Vote to do that
- e) Grant committee - Reappoint Council Person Kathy Lock as Manager; & Cynthia Lyons, Becky Craft, & Jimmy Dalton to committee. Vote to do that.
- f) Community Outreach Special meeting re: NFIP/FEMA- discussion to have FEMA regional coordinator Darlene Messina, DNREC's Michael

Powell & Greg Williams, along with Insurance person they bring- to special meeting to develop rapport with residents, discuss , educate & answer residents questions re: NFIP/FEMA, insurance rates etc. Possible meeting in late summer (mid to late August) while many seasonal residents are in Town. Mayor will coordinate with honored guests. Stay tuned to email & Town web site for date

- g) Town web site - discussion & possible vote to add agendas & minutes to town web site
- h) Reports of BI/FPM, Tax Collector, & Town Clerk - discuss & possible vote to institute procedure so that each attend at least one meeting quarterly & provide written reports monthly emailed to all Council Members prior to Town meeting so council has time to review.
- i) Election - Discussion and possible vote on developing committee to explore election hours & adopt absentee voting at the next Town Council meeting
- j) A Letter of Opposition - discussion and Vote to write official letter to Sec. of DNREC & City of Rehoboth Beach, our Representatives, and local press opposing RB sewage ocean outfall plans. Any failure in the RB sewage system could be carried to SB by tidal action.

### **13)Priorities for upcoming year**

- a) discussion regarding such - for example - NFIP all goals that must be accomplished;
- b) SBZO amendment, get it done;
- c) complete CLUP requirements;
- d) pursue beach replenishment; breach restoration; address flood & drainage issues through DNREC program;
- e) looking into getting a few properties cleaned up;
- f) Prepare & institute job descriptions for BI/FPM & Town Clerk as needed & as FEMA recommends to ensure continuity going forward.
- g) Possible need to have Town clerk work more hours for more oversight of town affairs & timely responses to inquiries.
- h) Further ideas & discussion next meeting if warranted;
- i) Discussion on future actions to mitigate the negative effects of commercial fishing on SB.

### **14)Public Comment**

### **15)Adjournment**

Prepared by Vice Mayor, Bill Krause

Posted on Town bulletin board  
July 7, 2014 @ noon