

Minutes of the Regular Town Council Meeting Monday, August 14, 2017

1. Call Meeting to Order

The meeting was called to order at 7:00 pm, Council members in attendance were Ken Lewis, Kathy Lock and Becky Craft. Community members in attendance are shown on the attached sign-in sheet.

Ken acknowledged and thanked everyone for their support.

3. Approval of the August 14, 2017 meeting agenda

Motion:** A motion was made by Kathy Lock to approve the July 10, 2017, meeting agenda. The motion was seconded by Becky Craft. **The motion carried unanimously, 3 – 0.

4. Approval of the July 10, 2017 Town meeting minutes

Motion:** A motion was made by Kathy Lock to approve the June 12, 2017 meeting minutes. The motion was seconded by Becky Craft. **The motion carried 3-0.

5. Reading of Correspondence

The Town received notification from DelDot, dated July 5, 2017 of an award of \$9,602.50 in Municipal Street Aid.

The Town was notified by Comcast, dated July 27, 2017 of a billing change. WSFS notified the Town that it declined the request for funds to support the Boardwalk project in a letter dated July 7, 2017.

The Town of Bridgeville invited the Mayor to participate in an event at the Apple Scapple Festival, dated July 28, 2017.

Two letters were received from the U. S. Census which will require action. To be placed on the agenda of the next meeting.

DelDOT notified the Town in a grant solicitation for a bicycle program. Kathy Lock suggested the Town not apply.

6. Reports:

a. Treasurer's Report

Kathy Lock presented the July 2017 Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Kathy referred everyone to the handout copies that were provided prior to the meeting.

Motion: *Becky Craft made a motion to approve the July 2017 Treasurer's Report subject to audit. Kathy Lock seconded the motion. **The motion carried unanimously, 3-0.***

b. Building Enforcement Officer/ Floodplain Administrator
No report

c. Tax Collector Report
Kathy Lock presented the Tax Collector report noting that there is \$6,059.97 in the bank reflecting tax payments and that the total billings amount to \$70,845.39, with one tax payment past due in the amount of \$1,092.38.

d. Town Street Committee
Additional shells are needed at one location. Jim Dalton will approach the supplier for anticipated costs and report back to Council.

e. Mayoral & Council updates
No report.

7. Old Business

a. Beach Replenishment
Unofficial word is that it is possible Slaughter Beach maybe in line for sand by a Corp of Engineers projects in 2019. This based on a discussion with a member of Sen. Carper's staff.

b. USDA Wastewater Grant
Hans will request feedback costs from Artesian Water. Request for final bill has been submitted to Eric Retzlaff, waiting on response. Looking for new engineer to complete the remaining project work.

c. DNREC Resiliency Grant
The final outreach meeting was held and the Mayor has submitted final comments. Waiting on dates from DeIDOT when signage will be complete.

d. Board Walk at Marvel Ave.

Rep. Harvey Kenton and Sen. Gary Simpson have agreed to contribute \$25,000 each to the project.

e. Banking Change

The Town's CD (approx. \$210,000) will mature on August 16. Kathy Lock recommended we resubmit it for another 2 years at 1.5% interest. No vote taken.

8. New Business

b.a. Coastal Clean-up

Vice Mayor Lewis reported that the event was held and was well attended. DNREC Secretary Garvin stayed until 4:00 p.m. to meet and speak with people. He thanked all who volunteered specifically noting the service of Bill McSpadden and Kelly Quinn who led the effort to ensure we had food and drink for all. Special thanks to Redners for donating paper products and food for the event at cost. A thank you will be written to thank them appropriately. Press coverage by the Delaware State News was very good.

b.b. Pragmites Control

Ken Lewes met with contractors and requested bids to be submitted by 8/27. Three contractors expected to submit.

b.c. Abandoned Vehicle

*A community member has complained to the Mayor about a property with an abandoned vehicle. Council then held discussion about enforcement of ordinances and who is responsible. The County has enforcement ability for lawn related issues. Kathy Locke motioned to have the Town Attorney Contact the property owners where vehicle is abandoned to demand removal. Becky Craft seconded the motion. **The motion carried 3-0.***

b.d. Tax Mailing Concern

The mayor has attempted to communicate with a specific property member but it appears that tax records are not matching up to specific addresses. Although the Town has an excel spreadsheet with email contacts for each property owner, the Realty Transfer Tax documents use map ID only with no correlation to addresses. Several years ago council member Lock and former council member Glenn Stieffenhoffer created a spreadsheet matching ID and address together but the document may be

out of date at this time. Former council member Trisha Ann Saunders volunteered to create an Access database co-locating the tax ID and addresses.

9. Open Forum

A question was raised relating to water quality if the town moves forward with ownership of the town water company. Kathy Lock recommended tabling the discussion until such time as the property ownership in the future is determined.

10. Adjournment

Motion: *Kathy Lock made a motion to adjourn. Becky Craft seconded it. The motion passed unanimously, 3-0 and the meeting was adjourned at 8:07 p.m.*

11. Upcoming Events

Next Town Council meeting – September 11th 2017

Respectfully submitted,

Robert G. Wood
Secretary