

Minutes of the Regular Town Council Meeting Monday, June 13th, 2016

1. Call Meeting to Order

The meeting was called to order at 7:02 PM in the upstairs meeting room of the Slaughter Beach Memorial Volunteer Fire Company by Vice Mayor Bill Krause. Council members present were Amy Parker, Kathleen Lock, and Bob Wood. Member absent was Harry Ward. Community members in attendance are shown on the attached sign-in sheet.

2. Welcoming & Announcements

Vice Mayor Krause acknowledged those in attendance and thanked everyone for their support. He discussed the year and felt that the town is in good shape both financially and structurally. He thought that the council worked hard and well together. He announced that there wasn't a need for an election since we had 3 slots to fill and there were only 3 people willing to take those spots. They happen to be the 3 that were previously on the council.

3. Approval of the June 13, 2016 meeting agenda

Motion: *A motion was made by Kathleen Lock to approve the June 13, 2016, meeting agenda. The motion was seconded by Amy Parker. **The motion carried unanimously, 4-0.***

4. Approval of the May 9th, 2016 Town meeting minutes

Motion: *A motion was made by Amy Parker to approve the May 9th 2016 meeting minutes. The motion was seconded by Kathy Lock. **The motion carried 4-0.***

5. Reading of Correspondence

The Town received a check from the justice of the peace for \$110.00 for traffic violations.

Reports:

A. Treasurer

Kathy Lock presented the May 2016 Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Kathy referred everyone to the handout copies that were provided prior to the meeting. We seemed to be right on the projected budget for now and all else looks great.

Motion: *Amy Parker made a motion to approve the May 2016 Treasurer's Report subject to audit. Bob Wood seconded the motion. **The motion carried unanimously, 4-0.***

B. Building Enforcement Officer/ Floodplain Administrator. Vice Mayor Krause *presented the Building Enforcement/Floodplain Administrator's written report. Bob Clendaniels has reported that he worked 7.75 hours on 4 or 5 different projects this past month.*

C. Tax Collector Report

Angela Tibbett sent a report for March. Due to a recent effort to collect back taxes, we have only one past due property to collect...

D. Town Street Committee report

New MPH Sign has installed by John Lyons, Harry Ward and Jimmy Dalton.

The new plantings look great near the Firehouse thanks to Cynthia Lyons.

7 Old Business

a) Grants

- ✓ **DNREC REG's for shorelines Update** *There is no nothing new from DNREC*
- ✓ **USDA Grant**
- ✓ *Kathy Lock picked up the check and paperwork for the USDA to complete the wastewater study. All monies will be forwarded to the architectural firm of Davis, Bowen and Friedel who will complete the feasibility study of installing a sewer line in town. This does not mean that we will have a sewer line installed any time soon. The contract does meet USDA standards and requirements. Once complete, Sussex county and the USDA will look for funding.*

Motion: *A motion was made by Kathleen Lock. The motion was seconded by Amy Parker. **The motion carried unanimously, 4-0.***

✓ **Sea Level Rise Grant**

We have DNREC approval to raise the Tucker house. There will be a bidder's conference on June 23rd.

✓ **DNREC Resiliency Grant**

There was a great kickoff community gathering at the Firehouse on Friday June 3rd that included a great buffet dinner prepared by the Ladies Aux.

DNREC and the University of Delaware really had several very informative stations and maps all around the firehouse, it was a great way to kick this project off. Sometime this month, there will be a representative from both the town and DNREC that will visit each property to determine the property height as far as sea level.

b) CAV Update

Same as last month.

c) Phragmite

We will soon ask Kyle Hoyd of DNREC to attend a future board meeting to discuss what may be done with Phragmite

8. New Business:

As already stated, there was no need for an election this cycle.

9. Discussion on Storm Damage

Bob Wood will meet with FEMA this week to discuss Jonas expenses.

10. Annual Fire Company Donation

There was a motion raised to donate \$3,000.00 to the fire company and \$500.00 to the ladies aux.

The motion was made by Kathy Lock and seconded by Amy Parker
The vote approved was 4-0

11 Water Fountain near Bathrooms

There was discussion on adding a water fountain to the outside of the bathrooms. More research will need to be done since we have a MOU when the pavilion was built. Any modifications might need to go thru a process.

12 Town Maintenance Pay Increase

Jimmy Dalton recommended that we increase the town Maintained pay rate from \$18.00 per hour to \$20.00 per hour beginning with the June hours.

Motion: A motion was made by Kathleen Lock. The motion was seconded by Amy Parker. **The motion carried unanimously, 4-0.**

13 Trash and Recycle Contract

The town requested bids from 3 vendors this year.

Republic, Waste Management and Interland were contacted and the best proposal came from Republic @ \$2,400.00 per month. Everyone seemed to be happy with their service this past year

Motion: A motion was made by Kathleen Lock. The motion was seconded by Amy Parker. **The motion carried unanimously, 4-0.**

14 USDA grant for water supply study

The Grants Committee identified another opportunity to study the current Slaughter Beach water supply system. The current owner has agreed to allow the study. USDA will supply a \$30,000 dollar grant and there is a good chance we can receive an additional \$30,000 dollar grant from the Delaware Clean Water Fund. The committee will have to move on this tomorrow so a motion and vote is requested tonight.

Motion: A motion was made by Kathleen Lock. The motion was seconded by Bob Wood. ***The motion carried unanimously, 4-0.***

15 Annual Audit

Sombar and Assoc submitted a proposal to audit our finances again this year. The cost this year will be \$4,750 dollars which is a \$300.00 increase over last year Council agreed that Sombar has done an excellent job in the past and a motion was made.

Motion: A motion was made by Kathleen Lock. The motion was seconded by Amy Parker. ***The motion carried unanimously, 4-0.***

16 Open Discussion

1 – We will look into a better system of procurement in the future. Although we feel we have gotten good value with our past purchases, it would be better to develop standards in the future. A lot of our current purchases are due to grants and

these often require methods and paper trails according to government procedures.

2 – There are still storm related damages that need to be repaired in a few properties in town. If these are not finished in the near future, council may consider contacting those property owners

3 – Cynthia Lyons committed that while she was planting flowers near the firehouse, several visitors made positive comments about our town and beaches. Always nice to hear.

4 – A property asked if we had any survey info from the 1920's. unfortunately since we were not yet incorporated at that point, his best bet might be the county zoning office in Georgetown.

17 Upcoming Events

- 1 - SB Memorial VFD Father's Day Breakfast
June 19th 8 AM -12 noon Tickets at the door
- 2 – Community Social Hour – July 1st @ 5:00 PM.
Town Pavilion
- 3 – Town Council Organizational Meeting July 11th @ 6:00 PM.
- 4 – Town Council Meeting July 11th @ 7:00 PM.
- 5 - Yoga @ the Pavilion – Last Sunday of the month during the summer 9:00 AM

18 Adjournment

A motion to adjourn was made by Kathy Lock @ 8:23 PM and seconded by Amy Parker Vote 4-0

Respectfully submitted,

Robert G. Wood
Secretary