

Town of Slaughter Beach
Public Notice

The regular town meeting of the Slaughter Beach Town Council will be held on Monday, August 11th, 2014 at 7:00 p.m. in the First Floor meeting room of the Slaughter Beach Memorial Volunteer Fire Company. All Slaughter Beach residents are invited to attend; the public is also welcome. (Please be advised that this agenda is subject to amendments including additional or deleted items, including Executive Sessions but only additional items of an emergency nature (29 Del. C @ 10004 (e)(1) or with notice at least 6 hours in advance of the meeting and only for items that may not be reasonably deferred to a later meeting). Agenda items may be considered out of sequence.

ORDER OF BUSINESS

- 1) Call meeting to order**
- 2) Pledge of Allegiance**
- 3) Approval of August 11, 2014 meeting agenda**
- 4) Approval of July 14, 2014 organizational meeting minutes**
- 5) Approval of July 14, 2014 Town meeting minutes**
- 6) Approval of July 28, 2014 Special meeting minutes**
- 7) Welcoming & Announcements**
- 8) Introduction of Council & Officers**
- 9) Memorial Fire Department Presentation – Special Guests – Bill Warner, President of the Memorial Fire Company**
- 10) Reading of Correspondence**
- 11) Reports:**
 - a) Treasurer**
 1. Update on Town Audit
 2. Town budget - prepared by finance committee - discussion and possible vote to approve;
 3. Discussion and possible vote to permit Treasurer to disburse General Account funds in accordance with the budget
 - b) Building Inspector/ Floodplain Manager**
 - c) Tax Collector**
 - d) SCAT- report - Steering committee meeting**
 - e) Code Enforcer – Complaint from Bob Egbert – 119 Beach Plum over activities at Adams rental property – 121 Beach Plum**
 - f) Town Street Committee report. Info on collaring of town streets; have payments to Delaware Bay Launch service started; discussion of future Impact Fees for new building off of Marina Drive; Can Streets**

committee monitor streetlights using new Delmarva website;
discussion and possible vote on a new streetlight on Marina Drive.

- g) Alliance of Bay Communities - brief report of recent meeting
- h) First Report from the New Voting Procedures Committee.
- i) Mayoral & Council updates - quick overview of some FOIA requirements; Discussion of requirement that Town Committees must post agenda 7 days in advance and meet in a place with public access.

12) Old Business

- a) Prime Hook National Wildlife Refuge – update on progress;
- b) The Bayshore Initiative (BSI) – Brief update/report;
- c) National Flood Insurance Program (NFIP) & FEMA- status of CAV report process. Discuss planned Community Outreach Special Meeting on Friday, September 5th. Topic is NFIP/FEMA; need to determine speakers and invited guests who can discuss, educate & answer residents' questions re: NFIP/FEMA, insurance rates etc.
- d) Sussex County Shared Grant update – 2014 Grant for safety, which will be used for State Police radar patrols.
- e) Slaughter Beach Zoning Ordinance (SBZO) – Synopsis of final workshop meeting with town attorney & council on July 28th. Next lawyer will prepare final draft & then public hearing will be held to present work to residents.
- f) Comprehensive Land Use Plan (CLUP) – status & report of where process is now & what needs done & time table;
- g) Floodplain Ordinance (FPO) – Update from last month - workshops not yet held by DEMA/DNREC with the Town & Sussex County (SC). SB will use a model ordinance provided by DEMA as a starting point to update our FPO as required by law. Building height is a key issue.
- h) Town Park - Town park work is completed, status of warranty claim on Tennis Court pavement wrinkles. Council discussion and possible vote regarding having new 30 or 99 Year lease papers between Memorial Fire Co. & Town, IF review by Town Attorney is completed. This wasn't done previously, and approved by both The Town Council (Per Town Charter) and the Memorial Fire Co. is required. Proposed lease is \$1 per year. Refer to Grant Committee section. Need to contact Town insurance company to ensure adequate coverage.
- i) Update on acquiring new benches, approved last month. Street Czar Jimmy Dalton handling it; have any Residents responded to the chance to sponsor a bench?
- j) Board of Elections (BOE) – report of State Election Commission Hearing July 16th. Thanks to our BOE members - Patti Erisman, Donna

- Johnson & Mary Lyde Esposito and approx. 50 Town Residents who attended the hearing! Discuss Board Recommendations Letter;
- k)** Fire Company –. Discuss issue of removing recycling containers at the fire-hall parking lot. Note that Bill Warner may have addressed this already, item 9 above. Residents’ Comments on this topic.
 - l)** Municipal Street Aid - funds left in account; discussion and possible on FY2015 Road Plans; Need audit of FY2014 for fund, as required.
 - m)** Grants #1- Update on Wastewater Management Feasibility Study. Review important dates. Are we on schedule?
 - n)** Grant #2- Sea Level Rise to raise 2 homes in Town, Tucker (313 Bay Ave) & Hendricks (494 Bay Ave); with other Slaughter Beach homes on list being alternates. Discussion & report by Grant Manager including on status of papers signed & delivered. Vote to move forward & sign grant if necessary, &/ or have town attorney review, if any updates on documents are required. Discussion and vote on procedures recommended by Grants Committee such as setting up escrow account, etc.
 - o)** Grant # 3 – Update on progress finalizing paperwork for the Town Park Grant. Work has been paid for from RTT, warranty claim is in.
 - p)** Town Office - status of filing files. Secretary and Town Clerk progress on cleaned again, a budgeted item; Discussion and possible vote to make an offer to Hollie Masten to clean Town office. (She is cleaning the Town Restrooms and Pavilion)
 - q)** Reports of BI/FPM, Tax Collector, & Town Clerk – Actions/Results of new procedure so that each attend at least one meeting quarterly & provide written reports monthly emailed to all Council Members prior to Town meeting so council has time to review.

13) New Business:

- a)** Job descriptions - the need to develop & adopt job descriptions for Town employees. Discussion and Possible Vote on procedures to create finalized plan, including employee handbook. Plan could be a Council member, a resident, and an employee to write up each job description.
- b)** Discussion and possible vote on setting up common email addresses, business cards, etc., for Council Members and possibly others;
- c)** Discussion and possible vote on authorizing each Member of Council to contact the Town Attorney on Town business.
- d)** A Letter of Opposition - discussion and Vote on Town Resolution opposing City of Rehoboth Beach sewage ocean outfall plans, and forward same to Sec. of DNREC, our Representatives, and local press.

- e) Sea Level Awareness Week – Work with State Officials to describe what we are doing as a community to adapt to sea level rise, e.g., the elevation grant applications and the wastewater management feasibility study, CLUP, Zoning, etc. We can discuss sustainability and that we look to the State and Federal officials for guidance and funding. We can address all of our concerns, including a continuous beach replenishment program. Discussion and possible vote on Town participation.

14) Priorities for year 333 >> Updates as they occur

- a) NFIP all goals that must be accomplished;
- b) SBZO amendment, get it done;
- c) complete CLUP requirements;
- d) pursue beach replenishment; breach restoration; address flood & drainage issues through DNREC program;
- e) Contact owners of the few properties that need cleaning up;
- f) Prepare & institute job descriptions for BI/FPM & Town Clerk as needed & as FEMA recommends to ensure continuity going forward.
- g) Possible need to have Town clerk work more hours for more oversight of town affairs & timely responses to inquiries.
- h) Discussion on future actions to mitigate the negative effects of commercial fishing on SB. – Referred to Bill McSpadden for action.
- i) Town beautification.

15) Public Comment

16) Adjournment

Prepared by Bill Krause, Mayor

Posted on Town bulletin board
August 4th, 2014 @ noon